

CALDWELL COUNTY
COMMISSIONERS COURT MINUTES
1403 Blackjack Street, Lockhart, Texas
Regular Meeting March 25, 2013



TOM D. BONN County Judge
CAROL HOLCOMB County Clerk

ALFREDO MUÑOZ Commissioner Pct. 1
FRED F. BUCHHOLTZ Commissioner Pct. 2
NETO MADRIGAL Commissioner Pct. 3
JOE IVAN ROLAND Commissioner Pct. 4

Call Meeting to order

Commissioner Madrigal and Commissioner Roland are not present at this time.

- 03.25.01 Invocation-** Caldwell County Christian Ministries.
A member of Caldwell County Christian Ministries began the meeting with prayer.
- 03.25.02 Pledge of Allegiance to the Flags.** (Texas Pledge: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible).
Judge Bonn led those present in the Pledge to both Flags.

Commissioner Madrigal and Commissioner Roland arrive.

- 03.25.03 Announcements: Items or comments from Court Members or Staff.**
Announcement from Judge Bonn that the new Caldwell County Web Site is on line and the Agenda with backup is located under special notices. Friday will be a County Holiday in observance of Good Friday. He updates everyone on meetings that he has attended that concern Caldwell County.
County Administrator Ron Heggemeier updates the Court that the Clock Tower on the Courthouse is leaning. They have had it checked by the Architect and the Structural Engineer who declared it “structurally sound”. He was told that it’s leaning about 4 ½” and it can be as far as 5 ½-6”. If it continued further, it would be addressed.
Notice of Special Election – Caldwell Hays Emergency Services District No. 1 to be held on Saturday, May 11, 2013. For additional information contact the Elections Department.
Joy Pardo, Assistant Elections Administrator, speaks to the Court concerning the covering of the cameras in the Court room during the Early Voting. This is to alleviate any concerns of the voters that the voting would be recorded.
Commissioner Madrigal mentions that another project that is being discussed is the widening of the bridge on CR 103 connecting Caldwell and Hays Counties to two lanes. It has been addressed for safety reasons.

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- 03.25.04 Citizens' Comments:** At this time any person may speak to Commissioners Court if they have filled out a Caldwell County Commissioners Court Participation Form. Comments will be limited to four (4) minutes per person. No action will be taken on these items and no discussion will be had between the speaker(s) and members of the Court. The Court does retain the right to correct factual inaccuracies made by the speakers. (If longer than 30 minutes, then the balance of comments will continue as the last agenda item of the day).
Rick Johnson addresses the Court in opposition of the budget concerns about the expansion of our County Government. He asks why the County needs more departments and requests that there are no more departments created.
Susan Stewart discussed the Caldwell County Transportation Plan and the concern of county road maintenance.
- 03.25.05 Commissioners Court Minutes.** Approve March 18, 2013 Minutes.
Motion made by Commissioner Buchholtz, second by Commissioner Roland to approve the minutes dated March 18, 2013. Judge Bonn Abstains due to absence of meeting. All Others Voting "Aye"
- 03.25.06 Consent Agenda.** (Any member of the Court may request that an item within the Consent Agenda be moved to the Regular Agenda for further discussion and action).
A. To accept County Clerk, Carol L. Holcomb's Certificate of Participation from The V.G. Young Institute of County Government, School for County and District Clerks for completion of 14.5 hours of training.
B. To accept Precinct 4, Commissioner Joe Roland's Certificate of Completion from County Judges & Commissioners Association of Texas for successfully completing the continuing education provisions of Article 81.0025 of the Texas Local Government Code.
C. To approve a proclamation declaring April 2013 Fair Housing Month.
D. To approve the Caldwell County Historical Commission's newly elected and re-elected officers for the 2013-2015 term.
Motion made by Commissioner Muñoz, second by Commissioner Madrigal to approve Consent Agenda. All Voting "Aye"
- 03.25.07 County Administrator Report/Presentation.** None
- 03.25.08 Special Presentations.**
Presentation of the updated Caldwell County Transportation Plan, Michelle Meaux, CAMPO, Project Manager, thanked everyone in Caldwell County that worked with CAMPO on this project. She gave an overview of the models and ideas for the plan. The Commissioners expressed gratitude for all the hard work that she and the team had done.

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(ALL OTHER AGENDA ITEMS)

- 03.25.09 Discussion/Action** to adopt Resolution No. 11-2013 accepting the final version of the 2013 Caldwell County Transportation Plan.
Motion made by Commissioner Buchholtz, second by Commissioner Madrigal to adopt Resolution No. 11-2013 accepting the final version of the 2013 Caldwell County Transportation Plan. All Voting "Aye"

Three minute recess until Public Hearing

Public Hearing began @ 9:47 a.m.

- 03.25.13 PUBLIC HEARING AT 9:45 A.M.** concerning final plat of Cherry Ridge subdivision, a 48.22 acre tract in the Andrew Churchill Survey A-66, on Spoke Hollow Road between Long Road and State Park Road.
Kasi Miles informed that the fees have been paid and all requirements have been met. Judge Bonn reads the amount of fees collected \$2,630.94. Commissioner Madrigal adds that he has no complaints and was pleased that the developers had spoken with present property owners. Jason Roberts speaks to all about the 5 acre plans for the subdivision.

Public Hearing Closed at 9:55 a.m.

- 03.25.10 Discussion/Action** concerning presentation and approval of the 2011-2012 audit. Motion made by Commissioner Muñoz, second by Commissioner Madrigal to accept the 2011-2012 Caldwell County Audit. All Voting "Aye"

Executive Session begins- 10:15 a.m.

- 03.25.11 Executive Session** for consultations with attorney pursuant to Texas Gov't Code § 551.071 regarding family land grant exception to platting.
No Action Taken

Executive Session Ends- 10:26 a.m.

- 03.25.12 Discussion/Action** concerning approval of a motion to approve a Family Land Grant exception to platting concerning property located on Old McMahan Road. (2.000 acres out of John A. Neill Survey A-20)
Motion made by Commissioner Buchholtz, second by Commissioner Roland to approve the Family Land Grant exception to platting concerning property located on Old McMahan Road provided the fees are paid. Three of the Commissioners offered to assist with the fees. All Voting "Aye"

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- 03.25.14 Discussion/Action** to accept final plat of Cherry Ridge subdivision, a 48.22 acre tract in the Andrew Churchill Survey A-66 on Spoke Hollow Road between Long Road and State Park Road.
Motion made by Commissioner Madrigal, second by Commissioner Muñoz to accept the final plat of Cherry Ridge subdivision, a 48.22 acre tract in the Andrew Churchill Survey A-66 on Spoke Hollow Road between Long Road and State Park Road. All Voting “Aye”
- 03.25.15 Discussion/Action** regarding status of unpaved roadway between County Line Road and Lytton Lane (on Bastrop County line) not included in official county road map and registry.
Motion made by Judge Bonn, second by Commissioner Roland that any portion of the road that is in Caldwell County shall remain a county road but will not be maintained by the county and the gate is to be removed. All Voting “Aye”
- 03.25.16 Discussion/Action** acceptance of Caldwell County Juvenile Crime referral statistics for 2012.
Motion made by Commissioner Roland, second by Commissioner Muñoz to accept Caldwell County Juvenile Crime referral statistics for 2012. All Voting “Aye”
- 03.25.17 Discussion/Action** to approve Resolution No. 10-2013 approving application for Non-Residential Services Grant through CJD for fiscal year 2014.
Commissioner Muñoz read the Resolution aloud. Jay Monkerud, Chief Juvenile Probation Officer, gave an overview of the application for the Non-Residential Services Grant through CJD for fiscal year 2014. Change of the date on the Resolution from Fiscal Year 2013 to Fiscal Year 2014 is necessary. Motion made by Commissioner Roland, second by Commissioner Muñoz to approve Resolution No. 10-2013, with change requested, approving application for Non-Residential Services Grant through CJD for fiscal year 2014. All Voted “Aye”
- 03.25.18 Discussion/Action** to approve the recommendation by the Caldwell County Historical Commission to appoint six Caldwell County residents to the commission.
Motion by Judge Bonn, second by Commissioner Muñoz to table this item until the current Financial Statement from the Caldwell County Historical Commission is received. All Voting “Aye”

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Executive Session begins: 11:19 a.m.

Executive Session ends- 12:07 p.m.

03.25.19 **Executive Session** for consultations with attorney pursuant to Texas Government Code § 551.071 regarding Caldwell County Purchasing Policies and Procedures. No Action Taken.

Krystal Burton, Bastrop County Purchasing Agent, gave a brief overview of the duties of her department and answered questions from the Court. Lisa Smith, Bastrop County Auditor speaks in favor of position and how much this position could help to save the County funds.

03.25.20 **Discussion/Action** concerning adoption of Caldwell County Purchasing Policies and Procedures Manual.

Motion made by Commissioner Buchholtz, second by Judge Bonn to table items 20, 21, 22, 23, & 24. Commissioner Buchholtz and Judge Bonn vote-Yes. Commissioner's Muñoz, Madrigal and Roland vote No. Motion made by Commissioner Muñoz, second by Commissioner Madrigal to table agenda item 20. All Voting "Aye"

03.25.21 **Discussion/Action** concerning adoption of Caldwell County Purchasing Code of Ethics and Conflict of Interest.

Motion made by Commissioner Madrigal, second by Commissioner Muñoz to table agenda item #21 until we can review the policies. All Voting "Aye"

03.25.22 **Discussion/Action** concerning adoption of job description for Purchasing Manager.

Motion made by Commissioner Muñoz, second by Commissioner Madrigal that the job description of Purchasing Agent is not adopted. Roll Vote, Commissioner Muñoz-Yes, Commissioner Buchholtz-No, Commissioner Madrigal-Yes, Commissioner Roland-Yes, Judge Bonn-Abstains. Motion Passed

03.25.23 **Discussion/Action** concerning appointment of Rhoda Chavira as the Caldwell County Purchasing Manager.

Motion made by Commissioner Muñoz, second by Commissioner Roland to not appoint Rhoda Chavira as the Caldwell County Purchasing Manager. Roll Vote, Commissioner Muñoz-Yes, Commissioner Buchholtz-No, Commissioner Madrigal-Yes, Commissioner Roland-Yes, Judge Bonn-No. Motion Passed

03.25.24 **Discussion/Action** concerning adoption of Budget Amendment No. 7. **Cost:** \$38,099.00.

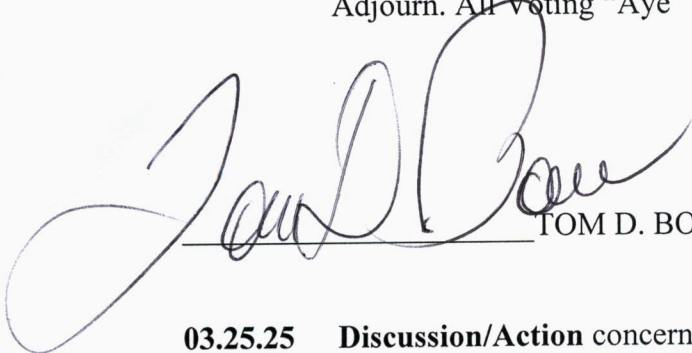
Motion made by Commissioner Madrigal, second by Commissioner Muñoz to not adopt Budget Amendment No. 7. All Voting "Aye"

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03.25.25 Discussion/Action concerning fleet maintenance job descriptions.
Motion made by Commissioner Muñoz, seconded by Commissioner Madrigal to not accept fleet maintenance job descriptions. Roll Vote, Commissioner Muñoz-Yes, Commissioner Buchholtz-No, Commissioner Madrigal-Yes, Commissioner Roland-Yes. Judge Bonn-Yes. Motion Passed.

03.25.26 Pay Bills - \$408,481.79
Motion made by Commissioner Madrigal, second by Commissioner Muñoz to pay the bills in the amount of \$408,481.79. All Voting "Aye"

03.25.27 Adjournment
Motion made by Commissioner Buchholtz, second by Commissioner Roland to Adjourn. All Voting "Aye"



TOM D. BONN, County Judge

03.25.25 Discussion/Action concerning fleet maintenance job descriptions.
Motion made by Commissioner Muñoz, seconded by Commissioner Madrigal to not accept fleet maintenance job descriptions. Roll Vote, Commissioner Muñoz-Yes, Commissioner Buchholtz-No, Commissioner Madrigal-Yes, Commissioner Roland-Yes. Judge Bonn- No. Motion Passed.
Corrected and change approved in CC April 25, 2013.